



THE ELECTRICAL AND ELECTRONICS ASSOCIATION OF MALAYSIA

No. 5-B, Jalan Gelugor, Off Jalan Kenanga, 55200 Kuala Lumpur, Malaysia

Tel: +603-9221 4417, 9221 2091 Fax: +603-9221 8212

E-mail: teeam52@gmail.com / teeam@streamyx.com / teeam@po.jaring.my

Website: www.teeam.com

Circular No.: 11/2010

21st June 2010

TO ALL TEEAM MEMBERS

DIARY, PLANNER AND CALENDAR FOR THE YEAR 2011

I am pleased to inform you that the Publication & Publicity Sub-Committee is printing Diary, Planner and Calendar for the year 2011. Details are as follow:

A. DIARY

1. Price:

Management Diary (7 ½ " X 10")

100 - 199 bks	- RM 8.55 / bk
200 - 299 bks	- RM 8.35 / bk
300 - 399 bks	- RM 8.00 / bk
400 - 499 bks	- RM 7.70 / bk
500 - 999 bks	- RM 7.50 / bk
1000 bks & above	- RM 7.10 / bk

Desk Diary (5" X 7 ½ ")

100 - 199 bks	- RM 5.35 / bk
200 - 299 bks	- RM 5.25 / bk
300 - 399 bks	- RM 4.95 / bk
400 - 499 bks	- RM 4.60 / bk
500 - 999 bks	- RM 4.40 / bk
1000 bks & above	- RM 4.25 / bk

Management Portfolio (7 ½ " X 10")

100 - 199 bks	- RM 13.60 / bk
200 - 299 bks	- RM 13.40 / bk
300 - 499 bks	- RM 13.05 / bk
500 bks & above	- RM 12.35 / bk

Note Diary (6" X 8 ½ ")

100 - 199 bks	- RM 4.85 / bk
200 - 499 bks	- RM 4.65 / bk
500 bks & above	- RM 4.20 / bk

Executive Planner (8 ½ " X 11 ½ ")

100 - 299 bks	- RM 5.40 / bk
300 - 399 bks	- RM 5.00 / bk
400 - 499 bks	- RM 4.90 / bk
500 - 999 bks	- RM 4.70 / bk
1,000 bks & above	- RM 4.60 / bk

**For the Executive Planner, we require a total order of 3,000 bks from all members to insert the electrical data.*

2. Cover Design:

Gold emboss member's logo on cover. Due to rising cost of metal, we **do not include** two gold angles for Management Diary and Portfolio. If you wish to include gold angles, the charge is **RM 0.30** / bk.

3. Advertisement:

- 1st inner page is reserved for members advertisement in black & white with Association's name and logo at the bottom.
- Additional 1 colour per page for advertisement will be charged at **RM 0.40** / bk. Additional advertisement per page will be charged at **RM 0.40** / bk.

4. Electrical Data:

TEEAM electrical data will be provided except for Executive Planner. Please note that the electrical data will not be provided for orders placed after the closing date.

B. TABLE TOP PLANNER

1. Size : 15 ½ " X 21"
2. Price :

100 - 299 pcs	- RM 5.30 / pc
300 - 399 pcs	- RM 5.20 / pc
400 - 499 pcs	- RM 5.10 / pc
500 - 999 pcs	- RM 5.00 / pc
1000 pcs & above	- RM 4.90 / pc
3. Advertisement : 1 colour silkscreen of member's company name / address / logo on cover with Association's name / logo at the side. Additional colour at **RM 0.30 / pc**.

C. RACE DATES CALENDAR

1. Size of Calendar : 18" X 10" (12 pages)
2. Price :

100 - 199 pcs	- RM 2.40 / pc
200 - 299 pcs	- RM 2.30 / pc
300 - 399 pcs	- RM 2.20 / pc
400 - 499 pcs	- RM 2.10 / pc
500 - 599 pcs	- RM 2.00 / pc
600 - 699 pcs	- RM 1.90 / pc
700 - 799 pcs	- RM 1.80 / pc
800 - 899 pcs	- RM 1.70 / pc
900 - 999 pcs	- RM 1.60 / pc
1000 pcs & above	- RM 1.50 / pc
3. Advertisement Space : Company's logo and name in 1 colour printing on the top portion of the calendar on a cardboard with size of approximately **8" X 10"**. (total calendar size is 18" X 10").

TRANSPORTATION

Please be informed that transportation for **outstation orders** will be charged. However, you may arrange for your own transport.

Enclosed herewith is the order form for your prompt action. Kindly return the duly filled form to the Secretariat before **16th August 2010**.

Thank you and we look forward to your support.

Yours faithfully,
The Electrical and Electronics Association of Malaysia

Jack Soon
Chairman
Publication & Publicity Sub-Committee

The Electrical And Electronics Association Of Malaysia
No. 5-B, Jalan Gelugor, Off Jalan Kenanga, 55200 Kuala Lumpur.
Tel: 03 - 9221 4417, 9221 2091 Fax: 03 - 9221 8212
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Dear Sir / Madam,

ORDER FOR DIARY / PLANNER / CALENDAR FOR THE YEAR 2011

We wish to order the following:

- | | |
|---|--|
| 1. _____ copies of Management Diary | 5. _____ copies of Table Top Planner |
| 2. _____ copies of Management Portfolio | 6. _____ copies of Executive Planner |
| 3. _____ copies of Desk Diary | 7. _____ copies of Race Dates Calendar |
| 4. _____ copies of Note Diary | |

Enclosed herewith is our cheque no. _____ for the amount of RM _____ being payment for the above order. For outstation order, transportation charges will be billed later. All cheque should be crossed and made payable to “ **The Electrical and Electronics Association of Malaysia** ”.

_____	_____	_____
Date	Company's Stamp & Authorised Signature	Person to Contact

The Electrical And Electronics Association Of Malaysia
No. 5-B, Jalan Gelugor, Off Jalan Kenanga, 55200 Kuala Lumpur.
Tel: 03 - 9221 4417, 9221 2091 Fax: 03 - 9221 8212
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